

# East West Institute of Technology

Bangalore - 91

Proceedings of 6th IQAC meeting held on 12/05/2018

Time: 9:30AM

Venue: Principal's Chamber

## Members present for the meeting:

S#	Members Present	Designation in IQAC	Signature
1	Dr. K ChannakeshavaLu	Chair Person	
2	Dr. V Krishna Murthy	External Expert	
3	Mr. Deepak K	Administrative Officers	
4	Mr. Prashanth Kumar		
5	Dr. S G Hiremath	Teachers	
6	Dr. Suresh M B		
7	Dr. Maruthi B H		
8	Prof. Srinivasa Murthy R V		
9	Dr. Nagaswarupa H P		
10	Dr. Prashantha S C		
11	Prof. Shivakumar H M		
12	Prof. Nagaraja Gupta M S		
13	Prof. Prathap B N		
14	Prof. Chetana Srinivas		
15	Prof. Stany Miranda		
16	Prof. Praveen K S		
17	Dr. Purshotham B	Management	
18	Dr. Sachin Sinha	Local Society	
19	Manjunath, Mech Engg.,	Student	
20	Pooja Sridhar, ECE	Student	
21	Vivekananda Prabhu	Alumni	
22	Keerthana		
23	Ravi M	Employer	
24	Dr. Shyam Vasudev	Industrialist	
25	Mr. Vijay Kumar K Y	Stakeholder / Parent	
26	Mrs. Manjula T	Stakeholders / Parents	
27	Prof. Chidananda Prasad R	TPO	
28	Dr. Shashi Shekhar T R	IQAC Co-ordinator	

**The following agenda was deliberated in the meeting:**

<b>Sl. No.</b>	<b>Agenda</b>
6.1	Opening remarks by the Chairman- IQAC.
6.2	Presentation of the activities from last IQAC Meeting i.e., from 11/11/2017 to 12/05/2018 by IQAC coordinator.
6.3	Action taken report on previous meeting.
6.4	Progress of NBA Accreditation Process
6.6	To prepare AQAR for the Academic Year 2017-18.
6.6	To conduct the Induction Programme as per the VTU & AICTE norms for the First Sem B.E students for the Academic Year 2018-19.
6.7	To celebrate all important days
6.8	To conduct IPR related activities
6.9	To conduct more technical events on advanced topics
6.10	Any other subject with the permission of the Chair
6.11	Closing Remarks by the Chairman - IQAC



Sl. No.	Agenda	Proceedings	Remarks
6.1	Opening remarks by the Chairman- IQAC.	The Chairman IQAC welcomed the members of IQAC for the 6th meeting. And requested all members to contribute to quality improvement of the Institute.	The members of IQAC approved to give their suggestions for the quality improvement of the Institute.
6.2	Presentation of the activities from last IQAC Meeting i.e., from 11/11/2017 by IQAC coordinator.	Chairman IQAC gave a detailed presentation of activities conducted from last meeting i.e., from 11/11/2017 to 12/05/2018.	Enclosed list of activities in IQAC file.
6.3	Action taken report on previous meeting.	<ul style="list-style-type: none"> <li>• All HoDs submitted a proposal to conduct seminars, workshops on recent trends and training programmes for Teaching &amp; Non-Teaching Staff.</li> <li>• All HoDs submitted a proposal to conduct societal activities.</li> <li>• The same has been approved by the Principal to organize and conduct the programmes.</li> <li>• National &amp; International conferences.</li> <li>• Project Exhibition.</li> </ul>	<ul style="list-style-type: none"> <li>• Organized technical seminars in selected departments on thirist areas in association with BITES.</li> <li>• Training programme for Teaching and non- teaching staff on Professional ethics was conducted on 01 &amp; 02 Feb 2018 by Prof. D V Aarathi, Founder, VIBHU Academy.</li> <li>• Personality Development Programme for Teaching and non- teaching staff was conducted on 04 Apr 2018 by Prof. D V Aarathi.</li> <li>• Organized International Women's Day and walkathon program on Cancer Awareness Prevention. More than 2000 people participated.</li> <li>• Organized Health Checkup Camp &amp; Blood Donation Camp. More than 500 beneficiaries from this programme.</li> <li>• Celebrated Republic Day &amp; World Water Day.</li> <li>• Organized Social Awareness Program on Importance of Voting, Save Water, Planting Trees, safety traffic rules.</li> <li>• Organized National Conference on Emerging (NCETME) Trends in Mechanical Engineering.</li> <li>• Organized International Conference on Advances in Computer Science &amp; Engineering (ICACSE).</li> <li>• Project Exhibition organized in all the branches and awarded for the best student projects.</li> </ul>



6.4	Progress of NBA Accreditation Process	Chairman IQAC informed the HODs' to frame the NBA committee department wise.	HODs of all the department briefed out the necessary action taken by them, submitted the list of coordinators for NBA work criteria wise for the smooth conduct of document preparation
6.6	To prepare AQAR for the Academic Year 2017-18.	Chairman IQAC informed the NAAC co-ordinator to prepare the AQAR	NAAC co-ordinator agreed to complete the same and to submit the Report to NAAC within the due date.
6.6	To conduct the Induction Programme as per the VTU & AICTE norms for the First Sem B.E students for the Academic Year 2018-19,	Chairman IQAC informed the HODs' to conduct the Induction Programme as per the VTU & AICTE norms.	Chairman IQAC informed the HODs' to prepare and submit the schedule and detailed plan on Induction Programme as per the VTU & AICTE norms.
6.7	To celebrate all important days	Chairman IQAC informed the Event Management committee to take the in charge of all the important days to be celebrated.	Chairman IQAC informed the HODs' to prepare and submit the schedule and detailed plan.
6.8	To conduct IPR related activities	Chairman IQAC informed the Research committees conduct IPR related activities.	Chairman IQAC informed the HODs' to prepare and submit the schedule and detailed plan.
6.9	To conduct more technical events on advanced topics	Chairman IQAC informed the HODs' to conduct more technical events on advanced topics.	Chairman IQAC informed the HODs' to prepare and submit the schedule and detailed plan.
6.10	Any other subject with the permission of the Chair	HODs of Civil & Mech. Engg., expressed concern in placement for their respective departments (Core companies)	Chairman IQAC instructed Placement Officer to look into this very seriously and arrange for Training & Placement programme exclusively for Civil & Mech. Engg.,
6.11	Closing Remarks by the Chairman - IQAC	The Chairman-IQAC thanked all the members for the valuable suggestions given by them & proposed the vote of thanks.	--



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