



Subramanya Education Society ®

# EAST WEST INSTITUTE OF TECHNOLOGY

(Affiliated to VTU, Belgaum, Approved by AICTE, New Delhi & Recognized by Govt. of Karnataka)

# 63, Off Magadi Main Road, Vishwancedam Post, Near Anjana Nagar, Bangalore - 560091

Ph: 080-23286732, Fax: 080-23288244 Email: principal@ewit.edu.in, Website: http://www.ewit.edu

## 3<sup>rd</sup> IQAC Meeting

Date: 12/11/2016

Time: 10.30 AM

Venue: Board Room



Sl. No.	Members Present	Designation in IQAC	Signature
1	Dr. K Channakeshavalu	Chair Person	<i>[Signature]</i>
2	Dr. V Krishna Murthy	External Experts	<i>[Signature]</i>
3	Mr. Deepak K	Administrative Officers	<i>[Signature]</i>
4	Mr. G S Nagabhushana		<i>[Signature]</i>
5	Dr. S G Hiremath		<i>[Signature]</i>
6	Dr. Suresh M B		<i>[Signature]</i>
7	Dr. Maruthi B H		<i>[Signature]</i>
8	Prof. Srinivasa Murthy R V		<i>[Signature]</i>
9	Dr. Nagaswarupa H P	Teachers	<i>[Signature]</i>
10	Dr. Prashantha S C		<i>[Signature]</i>
11	Prof. Shivakumar H M		<i>[Signature]</i>
12	Prof. Nagaraja Gupta M S		<i>[Signature]</i>
13	Prof. Prathap B N		<i>[Signature]</i>
14	Prof. Chetana Srinivas		<i>[Signature]</i>
15	Prof. Stany Miranda		<i>[Signature]</i>
16	Prof. Praveen K S		<i>[Signature]</i>
17	Dr. Purshotham B	Management	<i>[Signature]</i>
18	Dr. Sachin Sinha	Local Society	<i>[Signature]</i>
19	Rakshith	Students	<i>[Signature]</i>
20	Aishwarya Prakash		<i>[Signature]</i>
21	Vivekananda Prabhu	Alumini	<i>[Signature]</i>
22	Keerthana		<i>[Signature]</i>
23	Ravi M	Employer	<i>[Signature]</i>
24	Dr. Shyam Vasudev	Industrialist	<i>[Signature]</i>
25	Manjula T	Stakeholders / Parents	<i>[Signature]</i>
26	Shivashankara B C		<i>[Signature]</i>
27	Dr. Shashi Shekhar T R	IQAC Co-ordinator	<i>[Signature]</i>

28. Chidamanda Prasad.

TPO - EN IT

29. Shri Vijayakumar K.Y. Parent.

MCA

30. Praveen K S

*[Signature]*  
12/11/16

# East West Institute Of Technology

Bangalore - 91

## Proceedings of 3rd IQAC meeting held on 12/11/2016

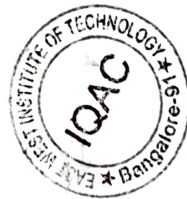
Time:10:30AM

Venue: Principal's chamber

### Members present for the meeting:

S#	Members Present	Designation in IQAC
1	Dr. K Channakeshavalu	Chair Person
2	Dr. V Krishna Murthy	External Expert
3	Mr. Deepak K	Administrative Officers
4	Mr. G S Nagabhushana	
5	Dr. S G Hiremath	Teachers
6	Dr. Suresh M B	
7	Dr. Maruthi B H	
8	Prof. Srinivasa Murthy R V	
9	Dr. Nagaswarupa H P	
10	Dr. Prashantha S C	
11	Prof. Shivakumar H M	
12	Prof. Nagaraja Gupta M S	
13	Prof. Prathap B N	
14	Prof. Chetana Srinivas	
15	Prof. Stany Miranda	
16	Prof. Praveen K S	
17	Dr. Purshotham B	Management
18	Dr. Sachin Sinha	Local Society
19	Rakshith	Students
20	Vivekananda Prabhu	Alumni
21	Keerthana	
22	Ravi M	Employer
23	Dr. Shyam Vasudev	Industrialist
24	Mr. Vijay Kumar K Y	Stakeholder / Parent
25	Prof. Chidananda Prasad R	TPO
26	Dr. Shashi Shekhar T R	IQAC Co-ordinator

S#	Leave of Absence	Designation in IQAC
1	Mrs. Manjula T	Stakeholders / Parents
2	Ms. Aishwarya Prakash	Student



**The following agenda was deliberated in the meeting:**

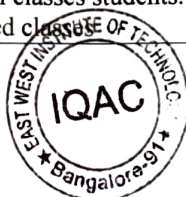
Sl. No.	Agenda
3.1	Opening remarks by the Chairman- IQAC.
3.2	Presentation of the activities from last IQAC Meeting i.e., from 14/05/2016 by IQAC coordinator.
3.3	Action taken report on previous meeting.
3.4	New Initiatives proposed by IQAC
	Introduction of Mini Project in 3rd year B.E
	Interdisciplinary projects for 8th Semester students
	Collaboration to carryout student projects in other institutes
	Project exhibition
	Internal funding for best student project proposal
	Organizing International Conference
3.5	Any other subject with the permission of the Chair.
3.6	Closing remarks by the Chairman- IQAC.



Sl. No	Agenda	Proceedings	Remarks
3.1	Opening remarks by the Chairman- IQAC	<b>Dr. K Channakeshavalu</b> Chairman IQAC welcomed the members of IQAC for the 3rd meeting. And requested all members to contribute to quality improvement of the institute and induction of Vijay Kumar as Parent Member instead of Shivashankara B C who expressed his unavailability for further meetings.	Members approved the nomination of <b>Mr. Vijay Kumar</b> as Parent Member.
3.2	Presentation of the activities from last IQAC Meeting i.e., from 14/05/2016 by IQAC coordinator.	Chairman IQAC gave a detailed presentation of activities conducted for the odd Sem 2016.	Enclosed list of activities in IQAC file.
3.3	Action taken report on previous meeting		
		Constitution of DAC and CC	<b>Dr. Arun Biradar</b> , Prof. & Head, Dept. of CSE explained to Members about the constitution of DAC & CC in all Departments and its composition, roles and responsibilities of committees. Progress made with respect to DAC and CC.
		Guidelines for Conference participation created and implemented	<b>Dr. Suresh M B</b> , Prof. & Head, Dept. of ISE shared the process and guidelines framed for participation in conferences and the same is communicated to all Staff members. The following points related to the R&D were discussed. a. Role of Research Committee. b. Encourage to publish papers in Peer reviewed journals. c. Research Scholars to publish minimum 2 papers in Peer reviewed journals. d. Participation in seminars / conferences conducted by premier institutes.
		"Test Me" implementation in all Departments	<b>Dr. Nagaswarupa H P</b> , Prof., & Head, Dept. of BSH reported that Departments of CSE, ISE, EC and EEE have implemented "Test Me" effectively. However, Civil Engg and Mechanical Engg Departments are in nascent stage of implementing "Test Me" effectively.



			Chairman IQAC requested all HODs to review the process for more effective implementation of "Test Me" and proper follow up action for underperformers.
		Academic Audit Committee (AAC)	<p><b>Dr. Maruthi B H</b>, Prof. &amp; Head, Dept. of Mechanical Engg placed the report of AAC to the Committee.</p> <ol style="list-style-type: none"> <li>Criteria for selection &amp; composition of AAC was briefed.</li> <li>Roles and responsibilities of AAC was explained.</li> <li>Guidelines for preparation of COE, Time Table, &amp; workload.</li> <li>Obtaining Feedback from the stakeholders.</li> </ol>
		Consultancy and Extension work	Chairman IQAC requested all HODs to vigorously take up the work in possible expert areas.
		Social Responsibility	<p>NSS Officer, <b>Dr. Nagaswarupa H P</b> presented the progress on the following points.</p> <ol style="list-style-type: none"> <li>Activities conducted list was read out (Blood donation, health check up etc.,) Guinness Record Attempt.</li> <li>Replacing Incandescent bulb with LED is in Progress.</li> <li>Increasing solar energy use.</li> <li>Rain water Harvesting &amp; STP is in progress.</li> <li>869 trees, 461 pots and 571 saplings.</li> </ol>
		Infrastructure and Learning Resources	<p><b>Prof . Nagaraj Gupta M S</b>, and Mr. Vijayakumar C N i/c of estate office explained the members about new initiatives using 3D model.</p> <ol style="list-style-type: none"> <li>New block coming up next to CMM block.</li> <li>New parking area for EW campus.</li> </ol>
		<ol style="list-style-type: none"> <li>Student Assessment Support Programme</li> <li>Slow learners &amp; below average students, remedial classes students.</li> <li>To conduct flipped classes</li> </ol>	<p><b>Dr. Maruthi B H</b>, Prof. &amp; Head, Dept. of Mechanical Engg presented the progress. (Enclosed report in IQAC file)</p>



		<p>IV. Curriculum as per VTU syllabus: 50 hours of teaching &amp; 04 hours for student seminar.</p> <p>V. Co-Curricular activities: Conducting activities like Debates, Seminars, Workshops, Demonstration, and Experiments through each department.</p> <p>VI. Extra Curricular activities: Conducting activities like Sports, Yoga, Meditation &amp; health camp, Cultural activities.</p>	<p><b>Prof. Chidananda Prasad R,</b> TPO presented the report on Campus placement.</p>
<b>3.4</b>	<b>New Initiatives proposed by IQAC</b>		
		<p><b>Allocation of IA marks as per CBCS Scheme (15+5)</b></p>	<ol style="list-style-type: none"> <li><b>Mr. Rakshith</b> student representative suggested to earmark 05 marks for seminars.</li> <li><b>Dr. Suresh M B,</b> Prof., &amp; Head, Dept. of ISE suggested to distribute 2+2+1 (Seminar, Assignment and Quiz).</li> <li><b>Keerthana</b> Alumni Representative opined that presentations can be evaluated for 20 marks and later on can be reduced to 05 marks.</li> <li>Management representative <b>Dr. Purshotam B</b> insisted to prepare a break up of 05 marks.</li> </ol> <p>Chairman IQAC with the consent of all the members requested <b>Dr. Hiremath S G,</b> Prof. &amp; Head, Dept. of ECE to prepare a blue print for allocation of 05 IA marks for CBCS Scheme.</p>
		<p><b>Introduction of Mini Project in 3<sup>rd</sup> year B.E</b></p>	<p><b>Dr. Suresh M B,</b> Prof., &amp; Head, Dept. of ISE was requested to work out the modalities required for induction of MINI project and present in the next meeting.</p>
		<p><b>Interdisciplinary projects for 8<sup>th</sup> semester students</b></p>	<p>It was decided to encourage minimum 3 - 4 interdisciplinary projects in each department.</p> <p><b>Ms. Keerthana</b> Alumni expressed that project can be started in the 7<sup>th</sup> Semester which can be continued to eight semester.</p>



			<b>Prof. Vivekananda Prabhu</b> , Alumni Member suggested to start a East West linked in Network with alumnis, faculty members & students which facilitates to carry out projects.
		<b>Collaboration to carryout student projects in other institutes</b>	Chairman IQAC illustrated on the importance of collaboration & networking in academics.
		<b>Project exhibition</b>	Chairman IQAC proposed to organize Project Exhibition and Competition for the year 2017.
		<b>Internal funding for best student project proposal</b>	Management representative <b>Dr. Purshotam B</b> assured that a separate budget will be created and from the ensuing semester it will be implemented.
		<b>Organizing International Conference</b>	Chairman IQAC informed that in the year 2017 institute will organize International Conference. Management representative <b>Dr. Purshotam B</b> requested the Principal to submit the detailed proposal to organize the international conference. <b>Dr. Sachin Sinha</b> , Member, Local Society suggested to have a separate session for students.
3.5	<b>Any other subject with the permission of the Chair.</b>		<p>a) <b>Mr. Rakshith</b> student representative requested for internship in 3<sup>rd</sup> year and expressed concern in Placement for Civil and Mechanical Engg. dept.</p> <p>b) TPO assured that measures will be taken to address the issue.</p> <p>c) <b>Ms. Keerthana</b> Alumini representative suggested to take up targeted domain placement training.</p> <p>d) All the members unanimously agreed to make pre-placement training mandatory for all students.</p>
3.6	<b>Closing remarks &amp; vote of thanks</b>		<b>Dr. Purshotam B</b> thanked all the members for the valuable suggestions given by them & proposed the vote of thanks.



*P. Shanky*  
**Dr. Purshotam B**  
 IQAC - Chairman  
 East West Institute of Technology  
 Bangalore-91