



Subramanya Education Society ®

# EAST WEST INSTITUTE OF TECHNOLOGY

(Affiliated to VTU, Belgaum, Approved by AICTE, New Delhi & Recognized by Govt. of Karnataka)  
# 63, Off Magadi Main Road, Vishwaneddam Post, Near Anjana Nagar, Bangalore - 560091

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## IQAC Meeting

Date: 14/05/2016

Time: 10.30 AM

Venue: Sir. M V Seminar Hall

Sl. No.	Members Present	Designation in IQAC	Signature
1	Dr. K Channakeshavalu	Chair Person	
2	Dr. V Krishna Murthy	External Experts	
3	Mr. Deepak K	Administrative Officers	
4	Mr. G S Nagabhushana		
5	Dr. S G Hiremath	Teachers	
6	Dr. Suresh M B		
7	Dr. Maruthi B H		
8	Prof. Srinivasa Murthy R V		
9	Dr. Nagaswarupa H P		
10	Dr. Prashantha S C		
11	Prof. Shivakumar H M		
12	Prof. Nagaraja Gupta M S		
13	Prof. Prathap B N		
14	Prof. Chetana Srinivas		
15	Prof. Stany Miranda	Management	
16	Prof. Praveen K S		
17	Dr. Purshotham B	Local Society	
18	Dr. Sachin Sinha	Students	
19	Rakshith		
20	Aishwarya Prakash	Alumini	
21	Vivekananda Prabhu		
22	Keerthana	Employer	
23	Ravi M		
24	Dr. Shyam Vasudev	Industrialist	
25	Manjula T	Stakeholders / Parents	
26	Shivashankara B C		
27	Dr. Shashi Shekhar T R	IQAC Co-ordinator	

## East West Institute of Technology, Bangalore – 560091

### Minutes of IQAC Meeting held on 14/05/2016

No.EWIT/2015-16/IQAC/M-02

Date: 16/05/2016

**The IQAC meeting held on 14/05/2016 at 10.30 AM at Principal's Cabin, EWIT, Bangalore**

***The following members were present for the meeting.***

S#	Members Present	Designation in IQAC
1	Dr. K Channakeshavalu	Chair Person
2	Dr. V Krishna Murthy	External Expert
3	Mr. Deepak K	Administrative Officers
4	Mr. G S Nagabhushana	
5	Dr. S G Hiremath	Teachers
6	Dr. Suresh M B	
7	Dr. Maruthi B H	
8	Prof. Srinivasa Murthy R V	
9	Dr. Nagaswarupa H P	
10	Dr. Prashantha S C	
11	Prof. Shivakumar H M	
12	Prof. Nagaraja Gupta M S	
13	Prof. Prathap B N	
14	Prof. Chetana Srinivas	
15	Prof. Stany Miranda	
16	Prof. Praveen K S	Management
17	Dr. Purshotham B	Local Society
18	Dr. Sachin Sinha	Students
19	Rakshith	
20	Aishwarya Prakash	
21	Vivekananda Prabhu	Alumni
22	Keerthana	Employer
23	Ravi M	
24	Dr. Shyam Vasudev	Industrialist
25	Manjula T	Stakeholders / Parents
26	Shivashankara B C	
27	Dr. Shashi Shekhar T R	IQAC Co-ordinator

The Chairman of IQAC Dr. K Channakeshavalu has extended a warm welcome to all members' for the meeting.

***The following agenda were discussed in the meeting:***

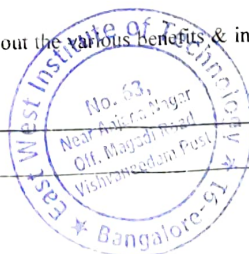
- ❖ The co-ordinator of IQAC Dr. Shashi Shekar T R has welcomed all the members of the IQAC.
- ❖ The Co-ordinator of IQAC Dr. Shashi Shekar T R has given a brief presentation on all the below criterias.
  - Curricular Aspects.
  - Teaching-Learning and Evaluation.
  - Research, Consultancy and Extension.
  - Infrastructure and Learning Resources.
  - Student Support and Progression.
  - Governance and Leadership & Management.
  - Innovations and Best Practices.

- ❖ In the presentation, the Co-ordinator has discussed about the grading system of the NAAC and points to be allotted to each of the aspects.
- ❖ The Co-ordinator of the IQAC ended his presentation by welcoming the suggestions and feed back from the members.
- ❖ Dr. Nagaswarupa H P, Member of the IQAC explained about the background and role of the IQAC.

### Resolutions made in the IQAC Meeting:

- ❖ Dr. V Krishnamurthy, External Expert of the IQAC offered suggestions on various aspects of the NAAC:
  1. **Curriculum and syllabus:** Apart from VTU guidelines, the department should follow certain procedure to offer the electives to the students through DAC & DCC.
  2. **Constitution of Department Advisory Committee (DAC):** It is advised to constitute DAC in each of the Department with HOD as a Chairman, faculties as a members and Industrial expert as an external member.
  3. **Constitution of Department Curriculum Committee (DCC):** It is advised to constitute DCC in each of the Department with HOD as a Chairman, faculties as a members and Industrial expert as an external member. And Through DCC the syllabus has to be framed.
  4. **Conference participation:** For faculty participation & to present papers in National / International Conferences, procedure to be followed by the Institute & the same has to be kept as document for proof.
    - *Brochure of the Conference.*
    - *Manuscript of the papers.*
    - *Approval of the Institute.*
    - *Attendance certificate of the faculties.*
    - *Sharing their views with faculty members & students.*
  5. **Innovation & Best practices:** The Institute has already conducting online exams for CIPE & Environmental Engineering subjects. And also conducting online aptitude tests for students which are useful for placements. The External Expert has advised to show these as best practices of the Institute by mentioning ICT in Teaching Learning Process.
  6. **Constitution of Academic Auditing Committee:** It is advised to conduct Internal Academic Audit once in a semester for each department. The Internal Academic Audit should be done by the Principal & Senior Professors.
  7. **Research:** It is advised to encourage more number of faculty members to be involved in publications. And to create bench mark in paper publications, i.e., every faculty members should publish minimum two papers in a year. The Institution should provide financial support for faculties to participate in conferences and for paper publications.  
Encouraging the faculty members to register for Ph.D programmes and also to write project proposals.
  8. **Consultancy and Extension work:** It is advised to have Institute Revenue Generation (IRG) by taking part in Consultancy and Extension work through Computer Science & Engineering, Civil & Mechanical Engineering.
  9. **Social Responsibility:** Dr. Sachin Sinha, Societal Member of IQAC has given his valuable suggestions towards social responsibilities.  
Dr. V Krishnamurthy also suggested to list out the various benefits & initiatives that Institute can help to the society and to implement those initiatives.

*Documents to be kept as proof*





**10. Infrastructure and Learning Resources:** It has advised that to maintain the Infrastructure and Learning Resources as per the AICTE norms

-To maintain the Girls Common Room with all the required infrastructure such as rest room, first aid facility, proper ventilation, TV, etc.,

-Common computing facility, language laboratory with required systems & softwares, Video conference facility.

**11. Student Assessment Support Programme:** It is advised to identify the slow learners & below average students to improve the performance of those students by conducting remedial or special coaching classes for those students. Performance of those students after the action taken should be reported.

- **Students Result Analysis:** Pass % of the results & completion % of the results with and without backlogs to be analysed.

- **To conduct flipped classes (Teacher's test):** To test the ability of the teachers, they should be able to deliver the lecture to any kind of audience.

- **Curricular as per VTU syllabus:** 50 hours to be taken by teachers & 04 hours should be given to students for giving seminars.

- **Co-Curricular activities:** Conducting activities like Debates, Seminars, Workshops, Demonstration, and Experiments through each department.

- **Extra Curricular activities:** Conducting activities like NSS, Sports, Yoga, Meditation & Cultural activities through each department.

**12. Innovations and Best Practices:** It is suggested to follow some of the best practises in teaching like:

- Mathematics subject in each department to be taught by the department faculties only instead of M.Sc (Mathematics) teachers.

- To make Research Methodology subject compulsory for 5<sup>th</sup> Sem students, which is helpful for their project,

- Students Project should be done in team, but the evaluation of the project should be done for individual student. For evaluation of the student project, proper procedure should be follow.

**Closing remarks by the Chairman:**

The Chairman of IQAC, Dr. K Channakeshavalu expressed his sincere thanks to Dr. V Krishna Murthy for valuable suggestions offered by him and also thanked all the other members for the useful deliberations in the meeting and requested to provide valuable suggestions for the development of the institution in future also.

The IQAC meeting ended with vote of thanks by the Chairman.



  
Chairman, IQAC 16.5.16

Dr. K Channakeshavalu

Principal & Director  
East West Institute of Technology  
Bangalore-91