

CODE OF CONDUCT STUDENTS



Subramanya Education Society
**EAST WEST INSTITUTE OF
TECHNOLOGY**
Bengaluru-560091
www.ewit.edu.in

Bhaskar
Principal
East West Institute of Technology
Off. Magadi Main Road, Bengaluru-91

Subramanya Education Society®

EAST WEST INSTITUTE OF TECHNOLOGY

(Affiliated to VTU Belagavi, Approved by AICTE, New Delhi, Recognized by Govt. of
Karnataka, Accredited by NAAC & Recognized U/S 2 (f) & 12 (b) of the UGC Act 1956)



CODE OF CONDUCT FOR STUDENTS

63, Off Magadi Main Road, Vishwaneedam Post, Near AnjanaNagar, Bangalore - 560091
Ph.080-23286732; Email: principal@ewit.edu.in; Website: www.ewit.edu.in


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CODE OF CONDUCT FOR STUDENTS

Introduction

This Code of Conduct has been formulated to provide a clear statement of the Institute's expectations of students in respect of academic matters and personal behavior. Study at the Institute presents opportunities for interacting with other members of the Institute community. The Institute recognizes and values the diversity of student experiences and expectations, and is committed to treating students, both academically and personally, in a fair and transparent manner. All students, in return, are required to comply with the requirements set down in this Code of Conduct.

Definitions

1. Institute refers to **East West Institute of Technology**
2. Student means all students of the **East West Institute of Technology**, including but not limited to fee paying students, exchange students, certificate course students, trainees and students attending short term courses.

Code of conduct statements

Personal conduct

Students must refrain from (prohibited conduct but not limited to):

1. Acts of discrimination (physical or verbal conduct) based on an individual's gender, caste, race, religion or religious beliefs, color, region, language, disability, or sexual orientation, marital or family status, physical or mental disability, gender identity, etc.
2. Intentionally damaging or destroying Institute property or property of other students and/or faculty members.
3. Possessing, consuming, distributing, and selling of alcohol, tobacco and other substances of abuse in the Institute campus.
4. Engaging in disorderly, lewd, or indecent conduct, including, but not limited to, creating unreasonable noise; pushing and shoving; inciting or participating in a riot or group disruption.

5. Posting derogatory comments about other individuals from the Institute on the social media or indulging in any such related activities having grave ramifications on the reputation of the Institute.
6. Ragging
 - a. As per the Order of the Honorable Supreme Court of India, ragging in any manner is considered a punishable criminal offence and is banned. Any student found indulging in ragging, in whatever manner, either directly or indirectly, shall be severely dealt with.
 - b. According to Karnataka Education Act, 1983 (Karnataka Act No. 1 of 1995) Section 2 (29) "Ragging means causing, inducing, compelling or forcing students, whether by the way of a practical joke or otherwise, to do any act which detracts from human dignity or violated his person or exposes him to ridicule or to forbear from doing any lawful act by intimidating wrongfully restraining, wrongfully confining or injuring him or by using, Criminal intimidation, wrongful restraint, wrongful confinement, injury or the use of Criminal force".
7. Any form of sexual harassment. Sexual harassment includes, but is not limited to:
 - a. Leering or staring.
 - b. Persistent following or stalking.
 - c. Sexually suggestive words, gestures or sounds.
 - d. Unwanted ongoing declarations of affection or approaches for affection, including gifts.
 - e. Persistent unwelcome invitations, telephone calls or emails.
 - f. Obscene sexual communications in any media including social networking.
 - g. Sending of sexually explicit emails or text messages, display of sexually suggestive material.
 - h. Unwelcome behavior or contact of a sexual nature which offends, intimidates, embarrasses or humiliates an individual.
 - i. Unwelcome physical touching or familiarity, including deliberately brushing against someone, patting, kissing and embracing.

8. Engaging in or inciting others to engage in conduct which interferes with or disrupts any Institute function, or which prevents or limits the free expression of the ideas of others, or which physically obstructs or threatens to obstruct or restrain other members of the Institute community or visitors.
9. Failing to comply with the direction of clearly identified Institute personnel (this includes campus security guards) in the performance of their assigned duties.
10. Violating rules regarding use of personal vehicles inside the campus.
11. Encouraging, aiding or conspiring with another student in the commission of prohibited conduct, encourage or aid behavior by a non-student which, if committed by a student, would be prohibited conduct under this Code.
12. Bringing a false charge against any member of the Institute under this Code.

Academic Conduct

Students must (desirable conduct, but not limited to):

1. Act ethically and honestly in the preparation, conduct, submission and publication of academic work, and during all forms of assessment, including formal examinations and informal tests.
2. Conform to the Institute's ethical and safety guidelines for working with humans, animals and bio-hazardous material.
3. Use Institute resources, including information and communication technology resources, in a lawful and ethical manner and for Institute purposes only, unless express permission has been granted for non-Institute or private usage.
4. Behave professionally, ethically and respectfully in all dealings with the Institute's learning Partners.

Students will refrain from (prohibited conduct, but not limited to):

1. Any activity or behavior that would unfairly advantage or disadvantage another student academically.
2. Forging, unauthorized alteration, or unauthorized use of any Institute documents or records, or any instrument or form of identification.
3. Intentionally furnishing false information to the Institute.

4. Intentionally furnishing false information to persons outside the Institute concerning the Student's academic record, degree, or activities.
5. Intentionally initiating or causing to be initiated any false report, warning, or threat of fire, explosion, or other emergency.

Procedure for handling student misconduct

1. Any complaint / allegation of student misconduct have to be reported to the Head of the Institution.
2. For minor infractions, the Head of Institute may investigate the complaint / allegation and decide on the disciplinary action in consultation with a senior faculty member as designated in Institutional policies.
3. The Head of Institution will, when required, refer to a College Institute Compliant Committee (ICC) for inquiry into the complaint / allegation. The ICC will conduct an inquiry and submit a report on the nature of misconduct, seriousness, and recommended action. The Head of the Institution will be the deciding authority on the final action to be taken.
4. The student alleged with misconduct will be given an opportunity to present his / her views in person and in writing before action is initiated.
5. Incidents of misconduct that involve infringement of the law, involve law enforcement agencies or jeopardize the safety and reputation of the Institution have to be brought to the notice of the Head of the Institute.
6. Incidents of ragging should be referred to the Institutional Anti-Ragging Committee.
7. Incidents involving sexual harassment should be referred to the ICC .

Disciplinary measures

Disciplinary Measures that may be imposed under the Code include but are not limited to):

1. Written warning or reprimand.
2. Issuance of an apology.
3. Withdrawal of certain privileges including restriction or prohibition of access to, or use of, Institute facilities, services, activities or programs.

4. Probation during which specified conditions must be fulfilled and good behavior must be demonstrated.
5. Payment of costs or compensation for any loss, damage or injury caused by the conduct
6. Fines or loss of fees.
7. Expulsion from hostel / campus accommodation.
8. Suspension.
9. Expulsion.


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No. 63, East West College Road, Off, Magadi Main Rd, Vishwanedam Post, Bharath Nagar, Anjana Nagar, Bengaluru, Karnataka 560091 www.ewit.edu.in

Dr. S. S. Srinivas
Principal
East West Institute of Technology
Off. Magadi Main Road, Bengaluru-91